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8-6-2013 Minutes

Thompson School Building Committee Meeting

Tuesday, August 6, 2013

Thompson School Media Center

187 Everett Street

6:30 pm

Present: Kathleen Bodie, Superintendent, TSBC
Adam Chapdelaine, Town Manager, TSBC, PTBC
John Cole, TSBC, PTBC
Sheri Donovan, Thompson School Principal, TSBC
Tobey Jackson, Parent Representative, TSBC
Diane Johnson, APS Chief Financial Officer, TSBC, PTBC
Domenic Lanzillotti, Purchasing Officer, TSBC
Tony Lionetta, TSBC, CPC (Absent)
John Maher, TSBC, PTBC
Mark Miano, Facilities Manager, TSBC, PTBC (Absent)
Jeff Thielman, SC Rep., TSBC (@6:50)

Attendees: Brian DeFilippis, OPM, Burt Barachowitz
Lori Cowles, Chris Vance, HMFH Architects
Bob Morel, G & R Construction

Call to order: 6:30 pm

Construction Progress Update/Schedule

Brian DeFilippis reported:

- The project is tying up loose ends
- The furniture delivery will be ongoing for the next three weeks
- The punch list is ongoing including landscaping, leveling, etc.
- Plants are in place
- The electrical inspector signed off on the project
- The plumbing inspector is expected on August 7th

Bob Morel of G & R Construction stated that he expects the Certificate of Completion on August 8th after the final inspection on that day. G & R's intention is to be off the site by September 1st with the punch list completed.

Principal Sheri Donovan reported that teachers hope to be in the building by August 15th

Update on School and Library Dedication

- School

Supt Bodie confirmed that the ribbon cutting ceremony will take place on Sunday, September 15th at 2:00 pm. Notice will go to all media outlets. A ribbon cutting subcommittee will meet to work on attendees, programs, etc. (Supt. Bodie, Sheri Donovan, Tobey Jackson, John Maher).

- Library

John Cole reported that the library dedication will begin at 2:00 pm on Sunday, September 29th. Author Peter Reynolds is scheduled to speak at the event. Speakers will be held in the gymnasium, food served in the cafeteria and the ceremony will be held in the Library.

Mr. Cole informed the Committee that the Books for Bill fund has received \$80,000 over their goal and that they are still waiting to hear from additional donors. The bookplate design is still in progress.

Approval of:

Invoices

On a motion by Jeff Thielman seconded by Diane Johnson it was unanimously:

Voted to approve PMA Consultants invoice 03383-45 dated July 9, 2013 in the amount of \$19,945.00.

On a motion by Jeff Thielman seconded by Diane Johnson it was unanimously:

Voted to approve PMA Consultants invoice 03383-46 dated August 4, 2013 in the amount of \$22,192.00

On a motion by Jeff Thielman seconded by Diane Johnson it was unanimously:

Voted to approve Briggs Engineering invoice 66522 dated June 29 2013 in the amount of \$928.00.

On a motion by Diane Johnson seconded by Adam Chapdelaine it was unanimously:

Voted to approve change request #29 Additional Steel at (8) Corner Conditions in the amount of \$7877.00

On a motion by John Maher seconded by Diane Johnson it was unanimously:

Voted to approve change request 68-R1 adding Side Panels at Millwork in gym in the amount of \$2,246.00

On a motion by Domenic Lanzillotti seconded by Adam Chapdelaine it was unanimously:

Voted to approve change request #71 for miscellaneous drywall changes in the amount of \$1,250.00

On a motion by John Cole seconded by Diane Johnson it was unanimously:

Voted to approve HMFH Architects invoice 997820 dated August 5, 2013 in the amount of \$18,435.29 for professional services rendered.

On a motion by John Cole seconded by Domenic Lanzillotti it was unanimously:

Voted to approve HMFH Architects invoice 997822 dated August 5, for additional landscape site visits.

On a motion by Jeff Thielman seconded by Domenic Lanzillotti it was unanimously:

Voted to approve G & R Certificate of Payment in the amount of \$544,332.50.

New Business

- Supt. Bodie will meet with HMFH Architects and PMA Consultants to finalize their scope of services.
- The Committee discussed how long the TSBC should exist after September; it was agreed that the committee plan on meeting through November 2013.

Contingency Funds

- \$205,000 remains in the contingency fund, Principal Donovan reported that she may need to purchase three additional teacher desks and chairs and recycling bins.
- Adam Chapdelaine reported that air conditioning was not installed due to the costs associated with the installation and the possibility of it affecting our MA CHPS eligibility.

The next meeting is scheduled for September 3rd at 6:30 pm.

The meeting adjourned @ 7:40 pm

Submitted by

Karen Tassone

Recording Secretary